

Draft Open Government Commitment Template
Intended for Proposal to the development of an action plan -

This template is intended to develop and present ideas of open government commitments for an open government action plan. Commitments are expressions of intent to solve an issue, create a service or product, address policy development, etc., applying open government principles. This is an individual process.

Instructions

- Please read the form thoroughly.
- To complete the fields, respond to the intended field or follow the instructions provided within each field.
- To return your proposal:
- Save your form in a word or pdf file and send back to Ms. Audrey Robins once arobin@trust-oea.org

Open Government Commitment Template	
Name of the Commitment	
Commitment start and end date	
Lead implementing agency/actor	<i>Write the name of the proponent in this field; name of a person or an institution/organization:</i>
Commitment Description	
What is the public problem that the commitment will address	<ul style="list-style-type: none"> ● <i>Describe the social, economic, political, or environmental problem addressed by the commitment. When available, include baseline data and contextual facts when available.</i>
What is the Commitment?	<ul style="list-style-type: none"> ● <i>Describe what the commitment entails, its expected results, and overall objective.</i>
How will the Commitment contribute to solving the public problem?	<ul style="list-style-type: none"> ● <i>Describe how the commitment will contribute to solving the problem or change government practice towards addressing the problem. Tip: In order to do this, explain how the commitment will be implemented. Provide a clear description of how the milestones listed will achieve what the commitment sets out to do and obtain the expected results that will contribute to solving the problem.</i>
Why is this Commitment relevant to OGP values	<p><i>Consider the following questions:</i></p> <ul style="list-style-type: none"> ● <i>Is the commitment disclosing more information, improving the quality of the information disclosed, improving accessibility of information to the public, or enabling the right to information? If yes, the commitment is</i>

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	<p><i>relevant to transparency.</i></p> <ul style="list-style-type: none"> ● <i>Is the commitment creating or improving opportunities, or capabilities for the public to inform or influence decisions? Is the commitment creating or improving the enabling environment for civil society? If yes, the commitment is relevant to civic participation.</i> ● <i>Is the commitment creating or improving rules, regulations, and mechanisms to publicly hold government officials answerable to their actions? If yes, the commitment is relevant to public accountability.</i> <p><i>Once you have reviewed the questions, provide information that aligns the relevance of your</i></p>	
Additional information	<p><i>Use this optional space to provide other useful information, for example:</i></p> <ul style="list-style-type: none"> ● <i>Commitment budget</i> ● <i>Links to other government programs</i> ● <i>Links to the National development plan or other sectoral / local plans</i> ● <i>Links to other relevant plans, such as a National Development Plan or an Anti-Corruption Strategy</i> ● <i>Link to the Sustainable Development Goals</i> 	
Milestone activity with a verifiable deliverable	Start date	End date
Contact information		
Name of responsible person from implementing agency		
Title, Department		
Email and Phone		
Other actors	State actors involved	

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involved	CSOs, private sector, multilaterals, working groups, etc	
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